



MENAKA ASHOK

LEASE ADMINISTRATION NEW ASSOCIATE – ABSTRACTIONS

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OFFICE: Chennai, India

EDUCATION

- Dhanraj Baid Jain College,
*Bachelor of Computer
Applications*

Menaka Ashok serves as a Lease Administration New Associate – Abstractions for Mohr Partners, Inc. In this role, she is responsible for extracting and organizing vital details from lease agreements to maintain accurate and well-structured records.

Menaka recently completed her Bachelor of Computer Applications at Dhanraj Baid Jain College, where she maintains strong academic performance. She has also completed certifications in Full Stack Development and Python.

Her skills include data entry, Microsoft Office, active listening, and strong communication abilities. Menaka is recognized for her adaptability, positive attitude, and commitment to contributing effectively within team environments.