



JENNIFER HILL

SENIOR LEASE ADMINISTRATOR

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EDUCATION

- Texas Womans University
*Bachelor of Business
Administration, General
Business/Business Administration*

Jennifer Hill serves as a Senior Lease Administrator for Mohr Partners, Inc., in the Lease Administration department in the Dallas office. Jennifer joined Mohr Partners in 2022 and brings considerable experience in the commercial real estate industry to our firm.

Jennifer works closely with the lease administration team at Mohr Partners, managing clients' real estate portfolios, including lease administration, accounts payable, accounts receivable and asset/equipment leases.

Prior to joining Mohr Partners, Jennifer spent a total of nearly eight years working at Regis Property Management. Her most recent role was as a Lease Administrator, which followed a separate stint as a Property Assistant.

As a Lease Administrator at Regis Property Management, Jennifer provided lease support for a portfolio of numerous commercial properties and over 100 tenants, ensuring compliance to all procedures and policies. Additionally, she audited new leases and renewals while also participating in and coordinating the leasing process. She also assisted in the management of commercial assets exceeding 500 square feet and more than 30 tenants as a Property Assistant.

Jennifer also worked as a Tenant Coordinator at Reit Management & Research, where she directly interfaced with vendors and tenants to address questions, complaints and maintenance issues. She also served as an Administrative & Office/Property Manager for Texas Land & Building, where she oversaw a diverse portfolio of office and retail buildings, preparing financial statements and invoices.

Jennifer earned a bachelor's degree in Business Administration from Texas Woman's University.